



BOARD FOR FIREFIGHTING
PERSONNEL STANDARDS AND EDUCATION

Meeting Minutes – November 27, 2017 6:00 PM
Northern Monroe Fire Territory
5081 N Old state Rd 37
Bloomington, IN 47408

NOTE: All variance request must be received no less than **20 days prior** to the Fire Board Meeting to be put on the Agenda.

A. Call to order – 6:01 PM by Chairman Eric Drieman

Board Members Present

Eric Drieman (Chair); Eric Gentry (Vice Chair); Rob Lund (Secretary); Geno Brabson; John Smith; Jason Rogers; James Greeson (Fire Marshal); Brandon Wood; Chris Johnson; M. Burke Jones; Greg Wyant; Tom Hanify

B. Consideration and approval of October 2, 2017 Fire Board Meeting Minutes

Motion to approve minutes by ***Eric Gentry, 2nd by Geno Brabson***, the remaining board members stated “Aye” in agreement to approve October minutes. ***Motion carries.***

C. New Variance requests (staff recommends approval)

1. Blue River Career Program is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age or older, and a junior, to take the written examinations for [Mandatory, Firefighter I, Firefighter II, Firefighter I/II, and Hazardous Materials Awareness and Hazardous Material Operations,] prior to taking the practical skills examinations, with the variance to be valid until their 19th birthday.

Zacharia Henderson	2725-0003	Keyan McKee	5006-2139
Tyson McKenney	1985-7051	Caleb Williams	6193-2179
Elishah McDonald	2931-8520		

I am requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, Firefighter I/II, and Hazardous Materials Awareness and Hazardous Material Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18th birthday, with the variance to be valid until their 19th birthday.

Blue River Career Program Continued

Zacharia Henderson	2725-0003	Jaeshaun Euell	2254-5964
Tyson McKenney	1985-7051	Jacob Smith	4394-1276
Elishah McDonald	2931-8520	Peyton Owens	5189-1140
Keyan McKee	5006-2139	Matt Guhl	4736-2519
Caleb Williams	6193-2179	Gavin Grein	0828-1634
Thomas Dammerman	5248-0410,		

Motion to approve Greg Wyant, 2nd motion Chris Johnson, all voting members stated “Aye” to approve. *Motion carries.*

- Elkhart Area Career Center of Elkhart Community School Corp and Ivy Tech Community College is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, which several are currently is 16 years of age and a junior, to take the written examinations for [Mandatory, Firefighter I, Firefighter II, and Hazardous Materials Awareness and Operations,] prior to taking the practical skills examinations, with the variance to be valid until their 19th birthday, and requests a variance for 655 IAC 1-1-12(h) to allow the following students, which several are currently 17 years and 1 week, to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, Firefighter I/II, and Hazardous Materials Awareness and Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18th birthday, with the variance to be valid until their 19th birthday. All practical skills and skill evaluations will be completed at either the EACC or Elkhart City Fire Training facility.

16 Year Olds	Last Name	First Name	PSID	DOB	10/3/2016
	Fitzgerald	Jude		5/5/2001	16 Years, 5
	Grace	Joshua		2/8/2001	16 Years, 8
	Hahn	Cade		11/10/2000	16 Years, 11
	Haigh	Tyler		11/18/2000	16 Years, 11
	Hajicek	Lucas		6/25/2001	16 Years, 3
	Momotiuk	Christopher		12/1/2000	16 Years, 10
	Waldron	Beau		1/6/2001	16 Years, 9
17 Year Olds	Last Name	First Name	PSID	DOB	10/3/2016
	Baker	Ethan		6/28/2000	17 Years, 3
	Castor	Chandler		3/2/2000	17 Years, 7
	Gonzales	Justin		10/22/1999	18 Years, 0
	Guernsey	Gabe		9/29/2000	17 Years, 0
	Lehman	Alexander		8/16/2000	17 Years, 2
	McKee	Chandler		7/11/2000	17 Years, 3
	McKibbin	Jacob		7/31/1998	19 Years, 2
	Ring	Evan		8/30/2000	17 Years, 1
	Stefaniak	Jared		9/4/2000	17 Years, 1
	Vongsa	Nickolas		5/6/2000	17 Years, 5

- Greg Wyant: These students are of age, 18 and 19, do we really need to include them?

- Eric Drieman: Yes technically because they are 18.
 - Greg Wyant: I do not know if that causes a problem or does not matter, 19 or is it 18?
 - Eric Drieman: Counsel, you want to weigh in on that? I think it is kind of moot really in my opinion they are 18 and 19.
 - Jonathan Whitham: Will they be taking one out of order even if they are of age?
 - Greg Wyant: We are giving them variance until their 18th birthday and they have already passed their 18th birthday. Your office might say okay its already expired is what I was thinking. So, I did not want to cause a problem with that.
 - Eric Drieman: Yes, they are taking skills out of order. They are taking the skills before they take the written exam.
 - Jonathan Whitham: So, the variance is for the out of order piece not necessarily the age piece?
 - Greg Wyant: But the variance request is by date of birth not their age. And their age is already expired that is all.
 - Eric Drieman: Do we have a motion? Do we have a second?
 - ***Motion to approve James Greeson, 2nd motion Genoio Brabson***, all voting members stated “Aye” to approve. ***Motion carries.***
3. Richmond Area Career Center is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age and a junior, to take the written examinations for [Mandatory, Firefighter I, Firefighter II, Firefighter I/II, and Hazardous Materials Awareness and Operations, prior to taking the practical skills examinations, with the variance to be valid until their 19th birthday.

In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, Firefighter I/II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18th birthday, with the variance to be valid until their 19th birthday:

Student Name		Student Name	
Da-mien Maddux		Lee O'Donnell	
Dylan McDaniel		Mark Rowe	
Eli Doan		Michael Smith	
Elijah Sellers		Quntrell Gammon	
Hayden Martin		Tanner Wilson	
Heaven Stevens		Tyler Doolin	
Justin Wallace		Tyler Jakowski	
Karla Lacourt			

Motion to approve Rob Lund, 2nd motion Eric Gentry, all voting members stated “Aye” to approve. ***Motion carries.***

4. Crawley, Kevan S. 7650-0632 Variance Request for Fire Investigator I and Fire Inspector I based upon his many certification and years of service along with his educational degrees. He successfully completed Fire Arson/Investigation at the NFA. He also is certified by the National Association of Fire Investigators as a Certified Fire & Explosion Investigator. In addition, he furthered that education by completing the remaining resident courses at the NFA: Interviewing/Interrogation Techniques and Courtroom Testimony, Forensic Evidence Collection, and Electrical Aspects of Fire Investigation. I am also certified by the National Association of Fire Investigators (NAFI) as a Certified Fire and Explosion Investigator (CFEI). I served on the Indianapolis Fire Investigation Section (FIS) for six years completing over 250 fire investigations. I also served as the Indianapolis FIS unit commander. (See packet provided for additional documentation.)
 - John Buckman: Mr. Chairman it was brought to my attention today that if you look at the skills for this gentleman he did them in March 22, 2013, but a Thomas Beckner signed off on them November 22, 2017. I believe with those date discrepancies that we should table this and let us do some investigation to determine who actually did the skills evaluation.
 - Eric Drieman: Okay.
 - Greg Wyant: I would like to add to that he has the Investigator stuff covered in the brief synopsis here and he talks about NFA classes etc. what is not addressed is the Inspector part of it. We either need to split the request and make it two cases or table it. I do not find any substance for Fire Inspector it is like an add-in to Fire Investigation. It is his request and he can do it however he wants. But it would make me feel better if the Inspector was substantiated a little more. Everything is about investigator and not about inspector.
 - John Buckman: I would like to thank Director Wood for his due diligence for catching this. We all get lots of papers, and we all look at it. Sometimes, somebody else sees something then the rest of us did not see. That is why everyone gets a chance to look at it.
 - Eric Drieman: Would someone like to make a motion.
 - ***Motion to table until next meeting by M. Burke Jones, 2nd motion Eric Gentry, and all voting members stated "Aye" to table until next meeting. Motion carries.***
5. Fisher, Brandon 2748-9957 Variance Request to take the Vehicle Machinery Operations and Technician Cognitive Exam, before having his EMT Certification. He already took course and passed practical skills. He will not be certified until he has met all prerequisites and reaches the age of eighteen (18).
Motion to grant his variance by Eric Gentry, 2nd motion Brandon Woods, all voting members stated "Aye" to approve variance request. Motion carries.
6. Crossen, Brian 6212-8306 Reciprocity Request for Firefighter II based off his West Virginia Certifications. Donna Saine in the Certification Section has verified his West Virginia Certifications through the West Virginia Fire Marshal's office. (See packet of Information)
Motion to approve by Genoio Brabson, 2nd motion Chris Johnson, all voting members stated "Aye" to approve. Motion carries.

7. Westfall, Zachery 2254-5284 Variance Request for Fire Officer I. He has completed the packet and submitted all required documentation.
 - John Buckman: He is in attendance too.
 - Eric Drieman: Mr. Westfall would you like to make any comments or let your documentation stand for itself.
 - Mr. Westfall: Let the documents stand for itself.
 - Eric Drieman: Thank you. Is there a motion?
 - ***Motion to approve*** staff recommendations to grant Fire Officer I ***by Chris Johnson, 2nd motion Eric Gentry***, all voting members stated “Aye” to approve. ***Motion carries.***

D. New Variance requests (staff recommends denial)

1. Dillard, Clayton 1175-5819 Variance Request for Confined Space Rescuer Technician based upon his training and experience with Bloomington Fire Department. He has completed all his JPR's showing he meets the standards. Staff recommends denial based upon no evidence of cognitive exam.
 - Eric Drieman: Is Mr. Dillard here?
 - Jamie Washel: He is and I am too. Jamie Washel Deputy Fire Chief of Bloomington City Fire.
 - Eric Drieman: Okay. Would you like to make a statement?
 - Jamie Washel: I would. I have some documentation from February 16, 2015 these are the meeting minutes. I only have three copies I apologize. During these minutes I ask for a request for variance for Trench Operations and Technician. We did a whole class of training with 35 of our people in that class. One of the things that we had as we went forward into the matrix of Technical Rescue was we had been doing Confined rescue in the city of Bloomington at Indiana University since 2000. Our people trained at Camp Atterbury at the technician level through paperwork with the state. We were not granted state certifications back in 2000 I believe it was a little fuzzy how that pathway was going to be achieved anyway with the respect of the Confined Space Technicians. Having said all of that all of us have our JPR's the guys we bring on during their first year complete all of those JPR's and as I mentioned to some of the staff before it is not just a certification for us. We do this at a university with 50,000 undergrads there and also for the city of Bloomington industrial area. During that time if you look in the meeting notes on page two Steven Courier who was our Battalion Chief of Training at the time requested a variance for Confined Space as we went into the Trench Operations Technician level training. Those were granted by many on this board right here. Clayton Dillard had completed all of that training. Clayton Dillard's name through a clerical error was left off of that list. If you look at the back page, Clayton Dillard actually did the cognitive as well as the JPR's for Trench Rescue and those are his scores. We put him in the trench class knowing that he was going to have the Confined Space Technician and Operations level. Like I said this is something that just came to my attention here recently. I want to try and make this right. This has been two and half years ago like I said through some type of clerical error his name was left off the list. He was in the training and completed all the practical skills as well. I was with

Hoosier Career Center for four years and Ivy Tech for 10 years. We put all our people through something that we use on a cognitive level for our base at Bloomington Fire Department. So he had gone through that and simply put all of those people were given the certification based on that training which we showed at that point and his name was essentially just left off the list. He was included in that training. I think that was something that was maybe left out before the propose denial was signed. Clayton is here.

- Greg Wyant: So staff he did take and pass a cognitive exam?
- Jamie Washel: For the Trench, everybody on that list had. He was one of the guys on the list. Having said all of that he was grandfathered because we had taken that state or state level exam back in early 2000's. It is the same sort of exam we put all of our people through when they come into recruit school the first year. Everybody receives that Confined Space training. Everybody gets the same sort of exam. Now having said that, as far as taking the state exam is concerned, all of the people that were on that list were approved by this Board. They essentially show the same cognitive level. So they were put through and the people on the list did not complete the state exam either. But through our training and through what we have showed that back in 2015 this Board elected to give the certifications to the people on the list. Like I said through clerical error his name was essentially left off that list. This was brought to my attention recently I want to bring it to the Board's attention. He has done this for 4 years. He has trained with our Confined Space team for 4 years. He is doing the job.
- Greg Wyant: So if you would characterize this guy. You would say in your eyes, he is exactly in the same boat no difference then any of these people that were approved in February of 2015.
- Jamie Washel: The only difference is he is stuck with it. Some of the guys that are on the list went out to the house stations and are no longer one of our primary members for that team. Where Clayton stayed downtown with the Confined Space Rescue team and he has been doing that job since that training. On the behalf of him I think he is. We obviously only try to hire the best people we can.
- Greg Wyant: Well my questions have nothing to do with his character or anything more so trying to be consistent and 2015 was different than 2017. This cognitive exam thing is becoming a bigger and bigger deal to us and that is why he is on the recommended denial side of suggestions.
- Jamie Washel: I agree with what you are saying and I respect if he had not been left off the list to begin with during that time the Board would have already approved him. He was a part of those folks that were on that list. Now for whatever reason in those minutes he was left off the list. Preliminary, he was one of the guys that we still pull. If you look at the back of the page he took the Trench Rescue Operations and the Trench Rescue Technician. Which by the way the same questions as Confined Space are in those exam banks. He did pass those as far as cognitive he did do the JPR's back then as well as the JPR's just recently. We annually test our peoples JPR's just make sure they are efficient in their skills. And like I said before this is just a clerical error.

- Chris Johnson: Can I ask a question? Was it a clerical error on your department side or the state side?
 - Jamie Washel: I do not know that to be honest with you. I know my variance that I requested was piggybacked on that, I was not present at that meeting. But I would not have let him go through that training, had I thought, you know we spent a lot of money getting folks in here to train really well. I definitely would not have let him go through that training if it was not going to be something he was able to get the Trench Rescue Operations and Technician level certifications based on that those people were going through the training. Some of the folks already had Confined Space Rescue Operations Technician level certifications and they went on to that Trench Technician, which is classified as a prerequisites.
 - Tom Hanify: So it is clerical error in 2015. I would like to make a motion that we document that I feel comfortable that the chief is here saying that he was left off the list. We would be jerks to not recognize that. I feel comfortable with his integrity. I make a motion that, we make a motion, to add this person to the original list.
 - ***Motion to add the person to the original list by Tom Hanify, 2nd Chris Johnson***, all voting members stated “Aye” to approve. ***Motion carries***.
2. Daniels, Todd 6075-1035 Variance Request to have Instructor I and Instructor II/III Reinstated. Has been off on Military Contract Work out of country. Staff recommends denial based upon the fact he was not on active duty in the military, he was doing contract work.
- Greg Wyant: Is he here?
 - Eric Drieman: Is Mr. Daniels here? He does IFSAC, he is in Texas.
 - Greg Wyant: He has IFSAC Instructor I/II. He does not have to recertify that correct?
 - John Buckman: He does not have recertify IFSAC correct.
 - Greg Wyant: So that is the question, why does he need Instructor I and Instructor II/III reinstated?
 - John Buckman: He wants the Indiana certifications as he wants to come to Indiana to teach.
 - Greg Wyant: He wants to use that instead of IFSAC?
 - John Buckman: He could, but you guys would not allow them to do that. Any Indiana instructor that has IFSAC Instructor I, II, III did not need to do recertification and did not have to meet the requirements. They can just send their IFSAC in and we will recertify them. The board voted no, the Indiana Instructors could use their IFSAC certification one (1) time to recertify, and after that they needed to meet the requirements for recertifying their Indiana Instructor Certifications.
 - Greg Wyant: Indiana cert to teach in the state of Indiana. I do not think we said you cannot teach if you have IFSAC Instructor certification.
 - John Buckman: You are correct, the Board did not say you cannot teach off your IFSAC Certification.

- Greg Wyant: You just cannot continue or obtain an Indiana cert during recertification by simply citing you have IFSAC Instructor.
- Eric Gentry: He lives in North Carolina now does he not?
- Eric Drieman: Yeah.
- Greg Wyant: It says he moved here in September of this year. He moved back. Donna, do you know when he expired? He left Indiana in 2014.
- Donna Saine: I do not recall when he expired.
- John Buckman: The certificate on the last page shows 2007 it expired in 2009.
- Brandon Wood: Did he use the active duty comment as a reason?
- John Buckman: He said he is Contractor. He serves as a fire instructor in the fire sector of the US military as a contractor. You have always said if they are on active duty for a year you would extend their recertification period a year and they would need to provide a copy of their DD214 to show us they were on active duty.
- Greg Wyant: We give them a year from the day they returned to get recertified.
- John Buckman: Right.
- Eric Gentry: It shows online it expired June of 2015.
- John Buckman: June of 2015.
- Chris Johnson: He was in Iraq in 2014. He was a contractor. The letter of recommendation for the Gunnery Sergeant served as a Marine and that carried a lot of weight with me. He is taking the same risk as the guys that wear fatigues, he probably wore fatigues and armor too. He was training the guys as well as doing fire inspection so it was not like he was traveling and trucking another jobs that was not fire related. He was still doing fire work.
- Eric Gentry: That is my only hang up. He was actually doing fire work while overseas. It is fire related.
- Chris Johnson: My opinion is he was in active duty being a contractor is the same capacity.
- Tom Hanify: I would not say that. I am not saying we should allow it. I am not saying it is the same. I served and I would like to make a buck a year or a buck or two a year, but it is not exactly the same. I am not saying we should not approve it, but there is a distinction there.
- Chris Johnson: It is not identical.
- Tom Hanify: No it is not and that is not the issue. The issue in my mind is when he expired, is IFSAC certs maintained, and is that something instructors happen to look at. The military service I will set aside because it is not exactly the same, but it is consideration. He was taking some risk, probably more risk than some people. So, we do not want this to be based on IFSAC. As I recollect in the past we just want to look at the military question and we would not take that alone. I mean we do not.
- Greg Wyant: We have. We said that in the past.
- Tom Hanify: That is my recollection.
- Greg Wyant: It is largely because if you have done IFSAC certification stamp, you really do not need an Indiana certification. Indiana is an IFSAC state. You do not need Indiana

Certification if you hold an IFSAC stamp. It is just another Instructor certification that you do not really need.

- Tom Hanify: And his contractor service.
- James Greeson: He just needs a letter from staff or the Board saying that he just do not need any of these to be able to teach.
- Greg Wyant: Any IFSAC instructor can teach in the state of Indiana.
- James Greeson: Does he just needs something telling him that.
- Greg Wyant: Maybe he just needs to hear it from staff “You can teach with what you have got”.
- John Buckman: He can also test out.
- Eric Drieman: Someone like to make a motion?
- James Greeson: I do not think there needs to be a motion.
- Tom Hanify: Well he applied for a variance request. We have to act on his request.
- James Greeson: I understand, but I do not think the motion should be to approve or deny. The motion should be that staff responses letter stating the individual can teach in Indiana. Attorneys are shaking their heads.
- Jonathan Whitham: Take action on the variance request.
- Greg Wyant: We can table it and let him decide if he wants to push it and get it down to a vote.
- Jonathan Whitham: Or he can withdraw it.
- John Smith: That would be best.
- Tom Hanify: I may ask, so if we approve it though our basis would have to be the military only because of the military time contractor or not. We do for some other reason all of sudden we open the flood gates to IFSAC. How about I make a motion vote it up or down that we approve it based on his military service since it is 2015 and based on his military service we approve it for time and service in the military.
- John Smith: It is not military service.
- Tom Hanify: No it is not. I am just throwing out a motion.
- Greg Wyant: If you approve it, it is not approving him to get recertified it is approving to certify him and give him an addition extension of time just like in the military we do not give certification back to the military folks they still have to go through the process and get recertified. We just give them an extension of time to go through the whole process because they had been out of the country serving in the military.
- Eric Drieman: So his variance is asking to be reinstated.
- Greg Wyant: He is asking for a reinstatement, we don’t even give the military folks a reinstatement.
- Eric Gentry: I make a motion we table this while staff touch bases with him figure out exactly what he wants to do and if he chooses to withdraw it or not. Inform him of his options to bring it back at a later date.
- John Smith: I would 2nd that motion Sir.
- Eric Drieman: Motion 2nd all those in favor all voting members stated “Aye” to approve. Motion carries to table to next meeting.

- John Buckman: In this situation more than likely he would have to get the Adult Continuing Education. He would have taught enough. He would have evaluated enough. He may already have Adult Continuing Education. We will verify that.
3. Jeffersonville Fire Department is requesting a variance for four (4) of their personnel to receive Fire Investigator through experience and training. The four personnel are:
- a. DeArk, David 4849-8482
 - b. Johnson, Donald E. 7717-9865
 - c. Obermeier, John E. 2896-2490
 - d. Sharp, Travis R. 1548-2802
- Staff recommends denial as there is no evidence of taking a cognitive exam.
- M. Burke Jones: They have not issued any evidence that they have taken cognitive exam?
 - John Buckman: We have the larger packet and there is no evidence. As we realized at the last meeting in Section 9A “If a Fire Service Person can provide evidence that they have completed training and testing requirements to the Board for a particular class shall be entitled to receive that certification from the Board when all the prerequisites have been met.” We did this two meetings ago and gave two guys Driver Operator and they had years of service, but no evidence of cognitive exam. So, we accidentally found this in looking through the rules reviewing for a rule re-write.
 - Eric Drieman: There is no doubt that all these gentleman took a significant number of classes. I am familiar with the programs they attended.
 - John Buckman: They got a lot of experience and training.
 - Eric Drieman: Yes they have now.
 - Greg Wyant: This is the road that we desperately have been trying to stop going down. A couple meetings ago we went down that road again. I would make a motion to deny request based on cognitive.
 - Motion to deny due to no cognitive exam by Greg Wyant, 2nd motion Eric Gentry, all voting members stated “Aye” to approve. Motion carries.
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- Ashby, Candace 8880-2841 Variance Request for Fire Inspector I and Fire Inspector II based off her old certifications, years of experience and her education. Staff is recommending denial based on no college transcripts being sent in showing education, training, or testing on the subject of Fire Inspections.
 - John Buckman: Basically, she had the certification back in 93 that you give her today’s certification and that would be at today’s standard. She is a doctor, she has a PH.D, and she may have some evidence in her transcript that she did do Fire Inspector training and testing.
 - Greg Wyant: The reason we just denied the other one, I have to go with staff recommendations. My motion would be to deny. Candace has been on this Board and she knows how we do things. My personal motion is to deny.
 - Motion to deny by Greg Wyant, 2nd motion Rob Lund, all voting members stated “Aye” to approve. Motion carries.

4. Ignas, George M 4550-4064 Requesting Variance for Swift Water Technician. He has met all the prerequisites and has completed the Swift Water Technician course at the Indiana River Rescue School. All skills are signed off by the school. Staff recommends denial as there is no evidence of cognitive exam.
 - John Smith: He has got all the skills, why not just take the exam?
 - Eric Drieman: That is a good question, if he were here we could ask him.
 - John Smith: Seems like the hard part is over.
 - Eric Gentry: Is there no written exam at this school? Does the school not offer an exam?
 - Greg Wyant: This is Pandora's Box get ready for a bunch of these if you say yes to this one. It will get crazy after this. A lot of people go through this course every year.
 - Motion to deny based on no cognitive exam by Greg Wyant, 2nd motion Chris Johnson, all voting members stated "Aye" to approve. Motion carries.

E. New Variance requests (staff has no recommendation)

1. Wronowicz, Matt 3365-7929 Variance Request from Bedford Fire Department to extend Matt's Rope Rescuer Operations and Technician Practical Skills from six (6) months to twenty-four (24) months. Hold Matt's Rope Rescuer Operations Certification during this extension period until Matt completes his EMR Certification. He will then take the Rope Rescuer Technician cognitive exam within this period and receive all his certifications when all prerequisites have been met. (See details in submitted paperwork.)
 - James Greeson: I was actually down in Bedford for other reasons here about a month so ago, me and the Director, we stopped at the fire station down there and they were having classes. He had a discussion with me about the situation he had. I encouraged him to fill out a variance request. I encouraged him also to attend the meeting at least the Board can ask him questions and he can explain the situation because more times than not the Board may have questions that can help the individual. That is why he is here this evening and I hope that you and the Chief can explain it a little bit and the Board can ask questions back.
 - Dewayne Turner: I am Blaine Turner, acting Chief for Bedford Fire Department. On the behalf of Matthew, I will be happy to answer any questions you may have. Our department does require an EMR certification that he is going to get. What we keep running into down in this area is the classes getting fewer and farther in between. So, we are just asking for an extension on his practical skills until he takes that EMR Certification course. Then we can submit that to you. But if he does not pass he has bigger problems than this, but he will get it eventually. We are just struggling trying to find a class for him. I think there will be something opening up at the beginning of the year.
 - John Smith: In reference to the EMR class Chief, are you looking for an EMR class?
 - Dewayne Turner: Yes. We are looking for one that is close enough for him to attend. We are probably going to find something here this winter or this spring. That is the only

thing that he lacks, his EMR certification. He has his Firefighter I, II, Hazmat, and all the other prerequisites. He actually attended the class it was a week-long class conducted by Van's Rescue Solutions and he passed all his practical skills, he passed the cognitive exam. We knew going into this it was such good training. We hated for him to miss out on it. We were investigating the prospects of a variance and the Fire Marshal mentioned to come down and encouraged us to do that.

- Eric Drieman: You said he passed the cognitive exam. He took the state exam? Or he took ARS's?
- Dewayne Turner: He took state exam and practical skills.
- Greg Wyant: You are just asking for it to be held?
- Dewayne Turner: Yes. We are just asking that his practical skills be held. We ask for 24 months. We will try to meet one of whatever.
- Jonathan Whitham: Jim, stand out of this one because you had some background.
- James Greeson: Okay, I was going to make a motion, but I do not have to now.
- Motion to approve by Greg Wyant, 2nd motion Tom Hanify, all voting members stated "Aye" to approve. Marshal Greeson abstained from vote. Motion carries.

F. Variance request (Informational purposes only)

1. Barrett, Cheyenne 2195-3118 – ADA Request submitted for exam to be read to her and extra time to take exam and skills for Module A. Backup documentation provided showing a learning disability. ***Staff approved per Non Rule Policy.***

G. State Fire Marshal Report – James Greeson

I want to thank Northern Monroe Fire Territory for allowing us to be here. As many of you know it has been a trying month for the Fire Service in Indiana. We lost two (2) firefighters in a line of duty death in the past couple of weeks. Kendall Murphy, Montgomery Volunteer Fire Department in Daviess County was killed on November 10th when hit by a vehicle as he was responding or had responded to another vehicle accident in that area. Obviously, within hours after that Scott Compton of Greenfield Fire Territory died of a heart attack just hours less than 24 hours after he had fought fire in the county of Greenfield the evening before. We all the job we all choose to do and love doing can sometimes be very very sad even though we profess and we want to say everyone goes home, that is not always the case. That is never good around this time of the year. It is time to be families, holidays, and it just makes it that much more tragic and hard to understand. I really want to encourage all everybody out there with us this evening, whether it is Fire, EMS personnel, Law Enforcement if any out there just to take a little extra time be cognizant of your training, use your training, and if your body is telling you that something is just not right, go seek medical attention and get some help. It is important that we not only take care of others, but also take care of ourselves. We do a Fire Chief Orientation and the one thing we talk about is taking care of yourself in the fire service. We are good at taking care of others, but ourselves. I just want to encourage that and keep those families in all of your thoughts with the holidays. Again we are entering the holiday season we all

know the fire courage's are up. We just passed Thanksgiving, the number one day of the year fires occur from cooking. We are entering the Christmas season where decorations and probably electrical circuits are overwhelmed or overcharged. Want everybody to make sure your fire department is out there. We do have a smoke alarm program. We have a limited number, but if there is something we can do to help your fire department get the word out about smoke alarm fire safety in your area we want to do that. If you want help please contact the Marshal's office. We are pushing over 50 fatalities this year in Indiana that is somewhat lower than a year ago this time, but for some reason we have a way of catching up in December, which is really sad. Space heaters start being used and alternative types of heating fuel, and so just make sure that people in the community are aware that fire safety is important every day of the year, but especially on holidays. A couple of things to report on Public Safety Training Academy, I am really pleased in a couple areas we have moved quite a bit in the last year. I talked about the Telecommunicator training brought forth in the next part of 2018 around the state and at the local level. That training is funded and paid for that training has been funded by the E911 Board by the amount of a million and half dollars. The curriculum is pretty much set. We will be getting that out there and getting that training out to telecommunicators that will be cafeteria style. Depending on what that PSAP does just does, Fire Response or EMS. We can tailor that training to what your needs are. More importantly one of the areas that we talked about quite a bit last year is the Executive Leadership training. We just had a meeting today and went over a draft of the Leadership Training. We will be hopefully rolling out the Beta testing the first quarter of 2018. It is very high level and again it will be a cafeteria type training that we can tailor to your volunteer fire services, career fire services, and we can definitely go do that training at the local level and spread that over time. We will be looking for some department that might want to Beta test that for us too. It is really encouraging about the training that is coming forward. Something totally new in the fire service and obviously one of the premises for developing the academy system. A lot of kudos go to staff, I cannot take any credit for anything other than just asking them to get it done and they step forward. Charlie Heflin and Wade Walling, I think and Brandon did you have a piece of that? We did Sean. Director Langley looked at it today and was very encouraged. I think he is going to reach out to Purdue University. He has been helping in some other areas. So, we got some good things going it is quietly, we are quietly doing some things. We have ever had such good success. For those of you who are using Image Trend version 3.4.0 will be going live December 18, 2017. If you do EMS and have a third (3rd) party biller have them get in touch with Angie Biggs to get them set up in the system.

H. Director of Training/Preparedness – Brandon Wood

Just a couple of things we are doing agency wide to accommodate all disciplines around Indiana. One of the things that we kind of got anyway from is registration after finding courses we had to balance between iGMS & Acadis and other places. We are working on consolidating that into one central area that is going to be for all disciplines. When you find a course in Acadis, you can go ahead and register for that course in Acadis as opposed to two different systems. We are trying to get that rolled out by mid-to-late December. We

are working with every division and office within the agency. It also will be used as a platform for communicators. If there is any training events or exercises that we push out, you will have access to those 24/7. We are trying to move forward with that to consolidate that process and make it easier. Another thing along those same lines is there have been multiple times where people from each discipline no matter what emergency services or emergency management you are in always asked “Who is in this area?” “Who is doing what?” “Where?” or so we have developed an interactive map that is now live. When you click on it you will get the Fire Training Coordinator, EMS District Manager, EMA, Hazmat Rep, Field Representatives from the agencies and from the locals. All of that is there in one area and all you have to do is click on the district, and it will give you the district resources. It is just way too time consuming to do every individual county, but we do have the districts and you can click on a district to get everything you may need. If you do that in your respective district and you find something wrong or inaccurate please send me an email. We will try and get that corrected. We did a beta test by some staff both internally and some locals and we received a 95% success rate and we are very proud of that. Barring any questions from anybody, that is all I have for my report, Mr. Chairman.

I. Section Chief – John M. Buckman III

Acadis Self-Registration, for about 6 years we had the IndianaFireTraining.com self-registration portal. We have now transition to the Acadis self-registration portal. Elizabeth Westfall who is here, Jason Coffey and Alex Straumins as the Marshal said, “Those are the people who are doing the work.” We got it up and running brought all the district coordinators in for an orientation session. One of our district coordinator who never really likes much of what we do is actually a fan of this product. He said, “This is better than what we had.” That was encouraging to hear. Also as Director Wood mentioned when you register in Acadis for a class and once you complete a class it would automatically populate to your record. You would not have to worry about importing those kind of things. It would have a consolidated calendar, so you can look in one place for all types of training: EMS, EMA, Fire, Tele-communicators all will be in one place. When will we do the calendar by? Mid to late December under Brandon. Think good news for us it will streamline the self-registration process for certification courses and non-certification courses.

1. Statistics on Lead Instructor and Lead Evaluator

For calendar year 2016. We had the conversation of how many people serve as lead instructors and or lead evaluators. When you look at these numbers this is just for one year and most of these people only served one time. One of the Safety Officers lead instructor did six Safety Officers courses, but other than that it is usually these people that serve as Lead Instructor/Lead Evaluator one time. Very few people do it more than five times a year. When we look at our future challenges and how we improve consistencies and improve quality is always about the Lead Instructor and the Lead evaluator. What do they know about how to deliver that course? What experience do they have in delivering that course? Not only delivering that course, but training in the skills for that course as well. Unlike EMS who only has 330 primary instructors, we

have over 3500 certified instructors who can all serve as a lead instructor or lead evaluator for any course they are certified in. Having never taught a class for 5 years they could be doing that without any kind of training or without any specific training on how to deliver those particular portions of that course. The pre-course coaching that we do, the pre-course loading that staff does helps us improve the delivery, but we still talking about syllabuses and conversations with people before they get ready to do their course.

2. Board Rules Discussion (DRAFT) – Informational purposes only.

These are the Board Rules. These are is a result several years ago we had people look at the Board Rules, these are issues that you had identified that need to be addressed. There is no action needed tonight. We are giving this to you for informational purposes. So you can get a chance to look at what we are documenting on what needs to be changed. You will see a bunch of lines threw, you will see a bunch of NFPA standard editions let's say 2009 not sure if all of them are changed to the current edition. We have to go through and change them to the current editions, in which you approved under the "Emergency Rule Making" a couple years ago. What will happen now is our Legal staff will look at these proposed changes, and make sure they are worded appropriately make some suggestions and we will bring this back to you. You will decide at that time whether or not we will need a committee or sub-committee to study and explore.

- Michelle Allen: If any time you look through this and you have any general areas that you want to be explored a little bit further in terms of a board rule rewrite, you can send that information to me. Please do not try to nip pick it for language at this point because it is still in the beginning stages. But any general ideas please send them over.

J. Administrative Proceedings/ Non-Final Orders – Legal

1. Non Rule Policy - Instructors on Probation

We want to discuss a Non Rule Policy. This was brought up due to the last meeting and the Boards final order in regards to Keith Ross. So, what we are asking for is that you review this document to see if you want to approve it or not as a Non Rule Policy. The reason for this is it is going to help develop the consistency and consistencies with any other order or letters against anyone, who as an Instructor violates any of the Board rules. It is going to be helped by the people in court, your proceedings daily, and any administrative proceedings that might result from the order.

- Michelle Allen: If you want you can review the document and approve or not another day.
- Eric Drieman: Well I looked at it and did not have anything that jumped out at me glaringly, but I am not going to say there is nothing.
- Greg Wyant: I missed the last meeting so help me again. You just went through it I was trying to read and listen at the same time.
- Michelle Allen: Keith Ross was an Instructor who was allegedly violated the Board rules by helping students. So, what they did was put him on a probation where he will send

in information to the Board when he is going to teach a certain certification class. Essentially, everything that is in this draft of Non Rule Policy is what the Board ordered of Keith Ross at the last meeting. We just want formalized what you expect out of someone who is an instructor and violates the board rules. And this is not to say this is what happens every time, a different case the Board may have to choose something else, but what probation means in that circumstance of what it may be.

- Greg Wyant: I am assuming this is for Instructor I, II, and III? Or is it just Instructor I?
- Michelle Allen: This is for any type of Instructor certification.
- Greg Wyant: It is going to be customized based on the nature of that probation and individual right?
- Michelle Allen: It could be, but in general I think they are saying any type of Instructor I, II or III. If the Board chose at the point not to revoke your status but to put you on probation. What probation would mean, you would have to make these notifications. You can add to your order like you wanted, like we did Keith Ross in terms of suspending his certification for a certain amount of time then reinstate it. It gives you the ability to find some things that you would ask of them to do.
- Eric Drieman: Okay. It cleans up the ambiguity. Would anyone like to make a motion?
- John Smith: I would like to make that motion that we approve the presented document for approval, 2nd motion Genois Brabson, all voting members stated “Aye” to approve. Motion Carries.

Michelle Allen: **One more thing**, the Administrative Law Judge would like to remind everybody on the Board if they have not completed their online Ethics Training to please do so. If you have a problem with it, please give her a call to have her help you walk through it.

K. Request for Administrative Appeals – Chairman

L. Old Business –

1. Terrence Boes Jr. 8462-4847 is requesting to have his Instructor I reinstated (it expired 2/24/2013 however he has IN IFSAC on Instructor I). He has taken the Board Rules Exam and passed on 9/06/17. If the board will grant his Instructor I to be reinstated (made active) he would like to use his Texas Certifications in Instructor II and Instructor III to make his IN Instructor II/III active again (his IN Instructor II/III expired 3/4/2006). This was tabled at the October 2, 2017 Fire Board Meeting. Certification Administrator emailed Mr. Boes to get answers to follow-up questions. Mr. T. Boes sent an email on 11/07/17 with an explanation to the board’s questions. (See email for entire information)
- A. What type of courses are you going to be coming to Indiana to teach, are they NFA Courses or District Courses? He plans on coming back to offer some classes for his hometown of Kokomo, and to FWFD. Technically it would be contract work but only charging for travel expenses. He would like to offer the two NFA courses he

is eligible to teach to these jurisdictions, as well as deliver other shorter courses on air monitoring and chemistry that are not certification courses, but are technician level courses on latest updates and technologies. He is hoping to offer any of the local volunteer departments Awareness, Operations and Refresher courses free of charge anytime he is back in Indiana. I lived in a rural area outside of Kokomo and have ties to those VFD's in Howard and Tipton counties, and also Butler VFD in Dekalb County. I know that there is a need for this, and I teach those classes here in Texas.

- B. Why do you need a current Indiana Instructor I when you have an Indiana Instructor I IFSAC Certification which never expires? He is looking for work as an emergency manager in Indiana. Being certified will also help in this capacity as he is looking at small towns that are hiring EM/Fire positions. Being able to host a training center as Instructor II/III would be an asset for myself to obtain a position and to a community that would hire me.
- Eric Drieman: Staff do you have any recommendations or input on this?
 - Greg Wyant: He is laying out a course or way to weave his way around the system. He does that in his answers. I do not know if that is necessary what he is trying to do, I do not know the guy. But I do not like it at all. I think it is noble, there is a lot of language in here that takes away from the real point. The real point here is what are you doing with it and why not just use what you got. And the fact they are going to be free courses that should not have a bearing on this that is just my opinion. The quality of the instructor is all that matters. The quality of that person's ability to give a class. I want you guys to have discussion.
 - Eric Drieman: Any other discussion?
 - Tom Hanify: I think Greg says it well. These are honest answers and I appreciate him being candid, but it is really not our job to help with a job. If it was I need to buy a lot of certifications, I am not qualified for them, but I am not asking for the record. I just think that this is not what we are here for. If he can come in and test out on all of these stuff, we got a pretty open system here, and if he is this good then spend some time and take those cognitive exams. But he can teach here already because he has IFSAC certifications so he is in good shape there. But coming in and teaching in his old department I appreciate that in and around Kokomo. While he is here take a few days and visit with John.
 - Motion to deny by Tom Hanify, 2nd Rob Lund, all voting members stated "Aye" to deny. Motion Carries.
2. Carmel Fire Department Updated List for Variance to bring Carmel up to NFPA 1021 standards.
- Chief Cromlich: Everything seems to be going pretty smooth, emailed within the two (2) weeks actually longer than two (2) weeks with the latest update to Donna. Donna asked that every difference be pointed out from the first one. The list that was given to

you probably has changed constantly due to people's schedule changes, but there is no real difference at all within our department with the variance. Everyone is still going through the training and now we do have a harvest of officers signed up, but we previously only had one (1) member not signed up yet for class. But they have since signed up. Everything is going really well and I appreciate the State working with us as far as the lead instructor and getting stuff. We had people from other departments that may not have had prerequisites they are dealing with that on their own, but I think we are going to try to get them in some classes and be able to get done within the six (6) month time period.

M. New Business –

1. Review and Approve Next Year's Meeting Dates
Counsel Jonathan Whitham stated just for discussion.
2. Fire Board Member Nominations 2018
Chairman – Eric Drieman. *Tom Hanify recommended, 2nd James Greeson. Motion carries.*
Vice Chairman – Eric Gentry. *John Smith recommended, 2nd Tom Hanify. Motion carries.*
Secretary – Rob Lund. *Tom Hanify recommended, 2nd by John Smith Motion carries.*

N. Open discussion, comments, questions?

Mitch Potter, fireman Northern Indiana town called Lake Station. I was on a fire department in Michigan for two (2) years and came back out here rejoined his fire department. I am trying to get reciprocity for my certifications from Michigan to transfers over. I did email everything to Fire Board and tried to communicate with IDHS. I just wanted to make sure I came down here to see because I did not hear anything back. I wanted to make the meeting and see how things would work with that. It would be Fire I and II, Hazmat Operations from Michigan.

- Eric Drieman: Have you received any of his? Have you submitted any?
- Mitch Carter: Yes.
- Eric Drieman: Okay. Did he miss the deadline or original did not make it?
- Donna Saine: He missed the deadline for the agenda, but personally if I can verify with Michigan that the certifications are good I am not even bringing this to the Board.
- Eric Drieman: Okay.
- Tom Hanify: Nice to see you come down and see how it operates.
- Mitch Carter: I was kind of nervous coming in considering the fact I was an hour late due to traffic it was really horrible.

- Eric Drieman: Hopefully, Donna will review everything and talk to the state of Michigan if she needs too then it will be a done deal if not then you will be placed on the agenda for the January 22, 2018 meeting. It will be in Indianapolis.
- John Smith: What department are you on, son?
- Mitch Carter: Lake Station, Crown Point / Merriville area
- Eric Drieman: Thank you for showing up and thank you for explaining that to us. It is worth the time and it is always better for people to show up and make their own case.

Motion to adjourn by Rob Lund, 2nd M. Burke Jones, and all voting members stated “Aye” to approve. Meeting is adjourned.

Next meeting: January 22, 2018 6:00 PM
 Indianapolis Fire Department (IFD) Headquarters
 955 Ft. Wayne Ave.
 Indianapolis, IN 46202

Approved: _____
Eric Dreiman, Chairman

Date: _____